



## FEDERAL INSURANCE AND MITIGATION ADMINISTRATION (FIMA) POLICY

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I. **TITLE:** *State Mitigation Plan Review Guide (Guide) (FP 302-094-2)*

II. **DATE OF ISSUANCE:**

III. **POLICY STATEMENT:** The *Guide* is the official policy and interpretation regarding the state mitigation planning requirements found at 44 Code of Federal Regulations (CFR) Part 201 Mitigation Planning.

IV. **PURPOSE:** To assist in consistently evaluating and approving state mitigation plans as well as updating plans in compliance with 44 CFR Part 201.

V. **SCOPE AND EXTERNAL AUDIENCE:** The *Guide* applies to state<sup>1</sup> governments responsible for implementing, maintaining, and updating state mitigation plans.

Indian tribal governments follow the *Tribal Multi-Hazard Mitigation Planning Guidance*. If interested in being eligible for the 20 percent Hazard Mitigation Grant Program funding, the tribal mitigation plan must meet the enhanced state mitigation plan criteria presented in the *Guide* [44 CFR §201.3(e)(3)].

VI. **AUTHORITY:** The mitigation planning requirements are as authorized under the Robert T. Stafford Disaster Relief and Emergency Assistance Act ([Stafford Act](#)) (Public Law 93-288; 42 United States Code 5121 et seq.), as amended by the Disaster Mitigation Act of 2000; National Flood Insurance Act of 1968, as amended [42 U.S.C. 4001 et seq.]; 44 CFR Part 201 Mitigation Planning; and 44 CFR Part 206, Subpart N Hazard Mitigation Grant Program, §206.434 Eligibility.

VII. **MONITORING AND EVALUATION:** The effectiveness of this policy will be monitored by FEMA Mitigation Planning staff based on stakeholder feedback.

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<sup>1</sup> For mitigation planning, the term “state” is inclusive of the District of Columbia, American Samoa, Commonwealth of Northern Mariana Islands, Guam, Puerto Rico, and the U.S. Virgin Islands [44 Code of Federal Regulations (CFR) §201.2 Definitions].



**FEMA**

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- VIII. **RESPONSIBLE OFFICE:** FIMA, Risk Analysis Division, Assessment and Planning Branch, Mitigation Planning Program
- IX. **SUPERSESSION:** The *Guide* supersedes the following policies:
- "Multi-Hazard Mitigation Planning Guidance under the Disaster Mitigation Act of 2000" (January 2008)
  - "Guidance to FEMA Regions and States for Updating Standard State Multi-Hazard Mitigation Plans" (Mitigation Planning Memorandum #5, November 6, 2006)
  - "Blue Book Guidance to FEMA Regions and States for New and Updated Enhanced State Multi-Hazard Mitigation Plans" (Mitigation Planning Memorandum #7, July 10, 2007)
  - "Implementation of State Mitigation Plan Requirement for Severe Repetitive Loss Strategy" (Mitigation Planning Memorandum #9, January 11, 2008)
  - "Enhanced Mitigation Plan Review Procedure" (Mitigation Planning Memorandum #14, December 6, 2010)
  - "Restrictions on Grant Obligations to State, Tribal and Local Governments without a FEMA-Approved Mitigation Plan" (FP 306-112-1, August 19, 2013)
- X. **REVIEW DATE:** This policy will be reviewed 3 years from the date of issuance in accordance with Directive 112-12.

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